

Application About Tenant Rights

Form T2

Instructions

Use this form to apply to have the Board determine whether the *landlord, the landlord's agent or the superintendent*:

- entered your rental unit illegally
- changed the locking system without giving you replacement keys
- seriously interfered with the reasonable enjoyment of the rental unit or the complex by you or a member of your household
- withheld or interfered with vital services, care services, or meals
- harassed, interfered with, obstructed, coerced or threatened you

Also, use this form to apply to have the Board determine whether the *landlord*:

- did not give you a written copy of your tenancy agreement for your care home or, the tenancy agreement did not include information about the care services and meals and/or the charges that you and the landlord agreed to
- did not give you 72 hours to get your property after the Sheriff evicted you or, the landlord sold, kept or disposed of your property during this 72 hour period.

You can obtain this form at the Landlord and Tenant Board office in your area or from the Board's website at www.LTB.gov.on.ca.

A. How to apply...

You can make this application whether you are a current or former tenant.

Step 1: Complete the form

Read the instructions carefully before completing the form.

Step 2: Complete the Scheduling Information Form

You must complete the Scheduling Information Form which is attached at the end of the application form. Instructions for completing it are found at the end of these instructions.

Step 3: File the application and the Scheduling Information Form with the Landlord and Tenant Board

Filing your application

You must apply no later than one year after the date of the incident that led to your application.

You can:

1. Bring the application to the nearest Board Office.
2. Fax your application to the Board Regional Office in your area
3. Mail your application to the Board Regional Office in your area.

Important:

If you owe money to the Board as a result of failing to pay a fee, or any fine or costs set out in an order, your application may be refused or discontinued.

It is the applicant's responsibility to ensure that their application is correct and complete. Staff of the Landlord and Tenant Board will check applications for completeness; however, the Board Member who will make a decision on the application will ultimately determine whether or not it meets the requirements of the legislation. Where it does not, the application may be dismissed.

Scheduling the Hearing

Once you have filed the application, the Board will schedule a hearing and give you a Notice of Hearing. If you apply in person, the Board will normally schedule the hearing while you wait.

Generally, the Board will schedule an oral hearing. An oral hearing is a meeting of all the parties to the application before an adjudicator. However, in some circumstances the Board may decide it is appropriate to have a written, telephone or video conference hearing instead.

When the Board gives you a copy of the Notice of Hearing, the Board will also give you:

- a copy of the application to keep for yourself,
- a blank Certificate of Service form (see Step 5),
- a copy of the application and the Notice of Hearing for the landlord(s), and,
- instructions for giving the application and the Notice of Hearing to the landlord(s).

This is called the application package.

Step 4: Give a copy of the application and the Notice of Hearing to your landlord, the landlord's agent and/or the superintendent

If one of the reasons for your application is that the landlord, the landlord's agent or the superintendent changed the locking system without providing you with replacement keys, you must give the landlord and other parties to the application a copy of the application and the Notice of Hearing at least 5 days before the hearing. In all other cases, you must give the landlord (and the landlord's agent or the superintendent, if you are applying against them) a copy of the application and the Notice of Hearing at least 10 days before the hearing. There are many ways you can do this. For example, you can:

- hand the copies directly to the landlord,
- hand the copies to an employee of the landlord, like the superintendent or property manager,
- leave the copies in the landlord's mailbox or where mail is ordinarily delivered,
- send the copies by fax to a fax machine where the landlord carries on business or to a fax machine in their residence,
- send the copies by courier to the landlord (if you courier them, you must allow one business day for delivery),
- send the copies by mail (if you mail them, you must allow five days for delivery),

- if the landlord has a lawyer or an agent, you can give the landlord's lawyer or agent the copies by mail, by hand delivery, courier or fax.

Keep a copy of the application and the Notice of Hearing for yourself.

Step 5: File a Certificate of Service with the Board

You must file a Certificate of Service with the Board showing when and how you gave a copy of the application and the Notice of Hearing to the landlord. You must file the certificate no later than five days after you give the landlord a copy of the application and the Notice of Hearing. The Certificate of Service form is included in the application package the Board will give you.

Step 6: The Board will process the application, hold a hearing and issue a written decision called an order

You should come to the hearing prepared to support your application. If there are any documents or other information that you will be relying on, you should bring them to the hearing. You should make extra copies for the Board and the other parties. You should also bring any witnesses you may need to prove your claim. For example, if other tenants witnessed the events that led you to file the application, you should ask them to come to the hearing. If you need to summon a witness, you can obtain a "Request for the Board to Issue a Summons" form from the Board.

B. How to complete this form...

The information you fill in on the form will be read electronically, therefore it is very important that you follow these instructions carefully. **Print in capital letters and do not touch the edges of the boxes.** If there are more boxes in a line than you need, leave the extra boxes blank. Do not fill in boxes that do not apply to you (for example, if you do not have a fax number, do not fill in boxes in the space marked "Fax Number"). If the instructions tell you to shade a box (for example, boxes marked "Yes" or "No"), shade the box completely. See the following example:

Read the Instructions carefully before completing the Form. Print or Type in Uppercase.

Part 1: General Information

Tenants' Names and Addresses (if there are more than 2 tenants, complete a Schedule of Parties form and file it with this application)

Tenant 1: First Name Male Female

BOZENA

Tenant 1: Last Name

YASKOVA

Tenant 2: First Name Male Female

CHRISTOPHER

Tenant 2: Last Name

RANDALL

Mailing Address (if different from the address of the rental unit covered by this application)

635 CONTINENTAL DRIVE

Unit/Apt./Suite

1063

Municipality (city, town, etc.)

LONDON

Province

ON

Postal Code

N6A 5M7

Day Phone Number

(519) 555 3362

Evening Phone Number

(519) 555 1784

Fax Number

() () ()

E-mail Address

Rental Unit Covered by this Application

Street Number

433

Street Name

LAKEVIEW

Street Type (e.g. Street, Avenue, Road)

AVENUE

Direction (e.g. East)

WEST

Unit/Apt./Suite

UPPER

Municipality (city, town, etc.)

ST. THOMAS

Province

ON

Postal Code

N5P 2R3

Part 1: General Information

Tenant's Name and Address

Fill in your name. If two tenants live in the rental unit, fill in both your names. Shade in the correct box to show whether you are male or female.

If more than two tenants live in the rental unit, first complete Part 1 of the application form and then provide the names, addresses and telephone numbers of any additional tenants on the "Schedule of Parties" form which is available from the Board.

Fill in your mailing address if it is different from the address of the rental unit covered by this application. If your mailing address is the same as the address of the rental unit covered by this application, leave the section for the tenant's address blank. Provide your daytime and evening telephone numbers, fax number and e-mail address.

Unit Covered by the Application

Fill in the address and unit number of the rental unit covered by this application.

If the name of the street is, for example, "Chestnut Road", you would fill in "Chestnut" under "Street Name" and "Road" under "Street Type".

If the street name includes a direction (such as "Chestnut Road **North**"), you would fill in "North" under "Direction". Where applicable, use the following abbreviated directions: "NW" for Northwest, "NE" for Northeast, "SW" for Southwest or "SE" for Southeast.

**Landlord's
Name and
Address**

Fill in the landlord's name and mailing address, and shade the correct box to indicate whether the landlord is male or female. If there is more than one landlord, first complete Part 1 with information about one of the landlords, then provide the names, addresses and telephone numbers of the additional landlords on the "Schedule of Parties" form which is available from the Board. If the landlord is a company, shade the box marked company and fill in the name of the company under "First Name". Provide the landlord's daytime and evening telephone numbers, fax number and e-mail address, if you know them.

**Other Parties
to the
Application**

If there are other parties to this application (for example, if the superintendent or the landlord's agent entered your apartment illegally), shade the "Yes" box on the form. If there are no other parties, shade the "No" box on the form.

If you answered "yes", complete the "Schedule of Parties" form which is available from the Board and attach it to your application. For each other party, fill in the name and mailing address. Shade the correct box to indicate whether the other party is a superintendent or the landlord's agent. Provide the parties' daytime and evening telephone numbers, fax numbers and Email addresses, if you know them.

**Information
About the
Tenancy**

Fill in the date you moved in to the rental unit. Shade in the appropriate box to indicate whether you still live in the rental unit. If you shaded "No", fill in the date you moved out of the rental unit.

**Related
Applications**

If there are any other applications to the Board that relate to the same rental unit, fill in the file numbers of those applications

Part 2: Reasons for Your Application

There are many reasons for making this application. You should read these instructions carefully. On the form, shade only the boxes that are relevant to your situation. Choosing reasons that do not apply could delay the processing of your application.

For each reason you choose, you must provide a detailed explanation of why you are applying for that reason in the box provided.

1. The landlord, the landlord's agent or the superintendent entered your rental unit illegally.

Under the *Residential Tenancies Act*, the landlord can enter a rental unit at anytime without written notice if:

- there is an emergency,
- the tenant consents at the time the landlord enters the rental unit,
- the landlord is required by the tenancy agreement to clean the rental unit (between 8:00 a.m. and 8:00 p.m., unless the tenancy agreement says otherwise),
- the landlord wants to show the rental unit to a prospective tenant once either the landlord or the tenant has given a notice of termination or if they have agreed to terminate the tenancy (the landlord must show the rental unit between 8:00 a.m. and 8:00 p.m.),
- the landlord is required by the tenancy agreement to check on the condition of a tenant in a care home.

The landlord can enter a rental unit between 8:00 a.m. and 8:00 p.m. with 24 hours written notice:

- to do repairs,
- to inspect the rental unit, if it reasonable to do so, to determine if any repairs are required in the unit
- to allow a potential mortgagee or insurer to view the rental unit,
- to allow a qualified person, such as an architect or engineer, to make a physical inspection of a rental unit where the landlord has filed an application to convert the rental property to a condominium and an inspection is required under subsection 9(4) of the *Condominium Act*,
- for any other reason, as long as it is reasonable and set out in the tenancy agreement.

Instead of entering the rental unit to show the unit to a prospective purchaser, the landlord can give a *registered* real estate broker or real estate salesperson written authorization to enter the rental unit with the potential purchaser to view the unit. However, 24 hours written notice is still required, and they must only enter the unit between 8:00 a.m. and 8:00 p.m.

The 24 hour written notice that the landlord must give the tenant must specify the date, time and the reason for entering the rental unit.

It is illegal to enter a rental unit under any circumstances not previously described. If you are applying because the landlord, the landlord's agent or the superintendent entered your rental unit illegally, shade the box on the form.

Under Explanation of Reasons, describe the circumstances in which your rental unit was entered illegally. Include the name of the person who entered the rental unit, if you know who it was and whether it was the landlord, the landlord's agent or the superintendent. Also include the date and time that person entered the rental unit. If the person entered your rental unit illegally on more than one date, include each date. If you are unsure of the exact dates and/or times, indicate you are unsure and write the approximate dates and/or times.

2. The landlord, the landlord's agent or the superintendent changed the locking system without giving you replacement keys.

If you are applying for this reason, shade the box on the form.

Under Explanation of Reasons, describe the situation in which the locking system was changed and the date this occurred. If you are unsure of the exact date, indicate you are unsure and put the date you discovered the change. Include the name of the person who was responsible for changing the locking system if you know who it was and whether it was the landlord, the landlord's agent or the superintendent.

3. The landlord, the landlord's agent or the superintendent seriously interfered with your reasonable enjoyment of the rental unit or the complex.

If you are applying for this reason, shade the box on the form.

You can also apply for this reason if the landlord, the landlord's agent or the superintendent seriously interfered with the reasonable enjoyment of the rental unit or complex by a member of your household.

Under Explanation of Reasons, describe what happened and how it interfered with your reasonable enjoyment of the rental unit or complex. If it was a member of your household whose reasonable enjoyment of the rental unit or complex was interfered with, include that person's name. Include the name of the person who caused the problem, if you know who it was

and whether it was the landlord, their agent or the superintendent. Also indicate when the interference happened. If it happened on a specific date, include the date. If it happened over a period of time, include the start date and end date of the period. If you don't know the exact dates, indicate you are unsure and write the approximate dates.

If you are applying because work carried out by your landlord caused substantial interference with your reasonable enjoyment of your unit or the complex, the Member must consider specific rules set out in the regulations of the *Residential Tenancies Act, 2006* in determining whether and how much of an abatement of rent will be awarded.

Under 'Explanation of Reasons' explain how the carrying out of the work affected you and your use and enjoyment of the unit or complex. Give specific information about what work was done, when it started, how long it lasted, what times of the day the work was carried out and specifically how and for how long it interfered with you.

At the hearing, there are other specific issues the Member must consider. These include:

- whether your landlord gave you notice in advance concerning the work to be carried out, and whether the notice was reasonably accurate and given in a timely manner;
- what steps, if any, your landlord took to minimize the interference caused by the work; and whether you took advantage of any services provided or arrangements made by your landlord that would have minimized the interference;
- whether and how your own actions may have contributed to any delays in completing the work;
- whether the work was carried out in a way that contravened a building permit.

There are many other issues the Member must consider. For more information about these rules see Interpretation Guideline 6, Harassment and Related Tenant Applications, as well as the Act and the Regulations.

4. The landlord, the landlord's agent or the superintendent withheld or interfered with vital services, care services or meals (vital services are fuel, electricity, gas, hot or cold water, and the provision of heat from September 1st to June 15th).

Under the *Residential Tenancies Act*, the landlord is not allowed to withhold or interfere with the supply of vital services, care services or meals even if they are not responsible for providing the service themselves.

Care services and meals may be provided in a care home. Care services include health care services, rehabilitative or therapeutic services, or services that provide assistance with the activities of daily living.

If you are applying because the landlord, the landlord's agent or the superintendent withheld or interfered with vital services, care services or meals; shade the box on the form.

Under Explanation of Reasons, describe the service and indicate whether it was withheld or interfered with. If it was interfered with, explain how. Include the name of the person who withheld or interfered with the service, if you know who it was and whether it was the landlord, the landlord's agent or the superintendent. Include the date the person began to withhold or interfere with the service. If the service has returned to normal, include the date it returned to normal. If the service is still being withheld or interfered with, indicate this on the form. If there was more than one period over which the service was withheld or interfered with, include the start date and end date of each period. If you are unsure of the exact dates, indicate you are unsure and include approximate dates.

5. The landlord, the landlord's agent or the superintendent harassed, interfered with, obstructed, coerced or threatened you.

If you are applying for this reason, shade the box on the form.

Under Explanation of Reasons, describe the events that led you to file the application for this reason. Include the name of the person who caused the problem and whether it was the landlord, the landlord's agent or the superintendent, if you know. Indicate when the problem occurred. If it happened on a specific date, include the date. If it happened over a period of time, include the start date and the end date of the period. If you are unsure of the exact dates, indicate you are unsure and write the approximate dates.

6. The landlord did not give me 72 hours to pick up my property from my unit or from someplace close to it, after the Sheriff evicted me.

Under the *Residential Tenancies Act*, a landlord must allow a tenant who has been evicted by the Sheriff 72 hours after their eviction to get their property. The landlord must make the evicted tenant's property available from 8 a.m. to 8 p.m. during this 72 hour period. The tenant's property must be kept at a location near the rental unit so that the tenant can get it without difficulty. The landlord **must not** sell, keep or otherwise dispose of the tenant's property during this period.

If you are applying because the landlord sold, kept or disposed of your property, or the landlord did not give you the required 72 hours to get your property back, shade the box on the form.

If you are applying for **just** this reason, the only remedies that the Board can order are remedies 2, 3, 5, 8, and 11 in Part 3 of this application.

7. The landlord of my care home has not given me a written tenancy agreement or, the tenancy agreement does not set out the care services and meals and/or the charges for them that we agreed to.

Under the *Residential Tenancies Act*, a tenancy agreement for a rental unit in a care home **must** be in writing. It **must** set out what care services and meals are included, and what charges the landlord and tenant have agreed to for these services.

If you are applying because the landlord did not give you a written tenancy agreement, or because the written tenancy agreement did not list the care services and meals and/or the amount you agreed to pay for them, shade the box on the form.

If you are applying for **just** this reason, the only remedy the Board can order is an abatement of rent (remedy 1 of Part 3 of this application).

Part 3: Remedies

There are eleven different remedies which can be granted in an order for this type of application. If the Board issues an order in your favour, it may decide to order a different remedy or remedies than you request.

The most the Board can order based on your claims is \$10,000. Once the Board issues an order, you no longer have any claim to amounts greater than \$10,000.

Shade the appropriate box(es) for the remedy(ies) you want the Board to include in its order. The Board can order that:

1. The landlord pay you a rent abatement.

A rent abatement can relieve the tenant from their obligation to pay all or some portion of their rent for a specified period of time. If you want the Board to order the landlord to pay you a rent abatement, shade this box on the form.

If you choose this remedy, you must fill in the dollar amount of the abatement you want the Board to order. You must also fill in the amount of your current rent and how often you pay it (for example, by the week or the month). In the box provided, explain in detail how you determined the amount that you are asking for. Attach additional sheets if necessary.

2. The landlord, the landlord's agent or the superintendent must stop the activity that led you to make this application.

The Board can order the landlord, superintendent or agent of the landlord to stop the activity that is the subject of your application. For example, the Board could order that the landlord not enter your unit, or any other tenant's unit, unless they strictly follow the rules of entry set out in the *Residential Tenancies Act*. It is an offence for any person to contravene such an order.

If you want the Board to order the landlord, the landlord's agent or the superintendent to stop the activity that led to your application, shade this box on the form.

3. The landlord pay a fine to the Board.

The Board can order the landlord to pay an administrative fine to the Board. The fine cannot exceed \$10,000 or the monetary jurisdiction of the Small Claims Court in the area in which the complex is located, whichever is greater.

If you want the Board to order the landlord to pay a fine to the Board, shade this box on the form.

4. The tenancy be terminated.

The Board can order the termination of the tenancy. If you want the Board to terminate your tenancy, shade this box on the form and indicate the date you would like the tenancy to end.

If you ask for this remedy and the Board orders it, the Board may include provisions in its order to evict you if you don't move out by the termination date in the order. This means that if you don't move out, your landlord can file the order with the Sheriff to have you evicted.

5. The landlord, the landlord's agent or the superintendent pay you compensation for the cost to repair or replace property which was damaged, destroyed or disposed of.

If the Board determines that the landlord, the landlord's agent or the superintendent engaged in any of the activities claimed on your application and as a result of these actions, your property was damaged, destroyed or disposed of, the Board can order the landlord, landlord's agent or superintendent to pay you compensation for the costs that you have incurred or will incur to repair or replace your property.

If you want the Board to order the landlord, the landlord's agent or the superintendent to pay you compensation for property which was damaged, destroyed or disposed of, shade this box on the form.

If you choose this remedy, you must fill in the dollar amount of the compensation you want the Board to order. In the box provided, explain in detail how you determined the amount you are asking for. Describe how your property was destroyed, damaged or disposed of and indicate who was responsible. Also, you must explain whether or not your property can be repaired. If you believe that repairing the property is not reasonable and that it must be replaced, tell the Board why you think this. Attach additional sheets if necessary.

6. The landlord pay you compensation for the increased rent you had to pay or will have to pay for one year from the date you moved out of the rental unit.

You cannot apply for this remedy unless you moved out of the rental unit as a result of the actions of the landlord, the landlord's agent or the superintendent.

If the Board determines that you moved out of the rental unit because of the actions of the landlord, superintendent or landlord's agent, the Board can order the landlord to pay you any portion of the rent increase that you have paid or will pay for a one year period after you moved out of the rental unit.

If you want the Board to order the landlord to pay you compensation for the increased rent you had to pay or will have to pay for one year from the date you moved out of the rental unit, shade this box on the form. Calculate the difference between your current rent and the rent you paid at the address which is the subject of this application for a period of one year and indicate the amount in the space provided (ie. [current monthly rent - previous monthly rent] x 12 months).

7. The landlord pay compensation for your reasonable out-of-pocket expenses for moving, storage, etc.

You cannot apply for this remedy unless you moved out of the rental unit as a result of the actions of the landlord, the landlord's agent or the superintendent.

If the Board determines that you moved out of the rental unit because of the actions of the landlord, superintendent or landlord's agent, the Board can order the landlord to pay you the reasonable out-of-pocket costs (actual costs you paid to third parties) that you paid or will pay for moving, storing your personal belongings, and other similar expenses.

If you want the Board to order the landlord to pay you compensation for your reasonable out-of-pocket expenses for moving, storage, etc., shade this box on the form. Calculate your total expenses or expected expenses as a result of having to move. Indicate the total amount in the space provided, and explain how you determined this amount.

8. The landlord, landlord's agent or superintendent pay you compensation for expenses resulting from their actions.

If the Board determines that the landlord, the landlord's agent or the superintendent engaged in any of the activities claimed on your application and as a result of these actions, you experienced or will experience additional costs, the Board may order the landlord, landlord's agent or superintendent to pay you for any reasonable out-of-pocket expenses (actual costs you paid to third parties) that you have paid or will pay.

If you want the Board to order the landlord, the landlord's agent or the superintendent to pay you compensation for your expenses, shade this box on the form.

If you choose this remedy, you must fill in the dollar amount of the compensation you want the Board to order. In the box provided, describe in detail the additional expenses that you have incurred or will incur and how you determined this amount. Explain how the actions of the landlord, the landlord's agent or the superintendent have caused or will cause you to incur these expenses. Attach additional sheets if necessary.

9. The landlord must allow you to move back into the rental unit and must not rent the unit to anyone else.

You can only choose this remedy if you are applying because the landlord, the landlord's agent or the superintendent changed the locks to your unit or the residential complex without providing you with replacement keys, while you were still a tenant.

If the Board determines that the landlord, the landlord's agent or the superintendent changed the locks illegally and failed to provide you with replacement keys, the Board can order the landlord to allow you to move back into the rental unit and to refrain from re-renting the unit to anyone else. The Board can only order this remedy if it is satisfied that the unit is vacant.

If you want the Board to order the landlord to allow you back into the rental unit and to not allow the landlord to re-rent the unit to anyone else, shade this box on the form. If you are applying for this reason, indicate whether or not the unit is currently vacant, or if you don't know, by shading the appropriate box on the form.

10. The landlord must return all of my property that they still have, as well as any of my property that they can ask other people to return.

You can only ask for this remedy if you have been evicted by the Sheriff, and:

- the landlord did not give you access to get your property during the 72 hour period following your eviction, or
- the landlord did not wait the full 72 hours before they kept your property, sold it or disposed of it (Reason 6 of Part 2 of this application).

If the Board determines that your landlord did one of these things, then the Board can order the landlord to return any of your property that the landlord still has in their possession or in their control (that is, property that they can reasonably be expected to have returned to them). However, the Board can **only** order the landlord to return your property if the Board determines that your property is still in the landlord's possession, or still in the landlord's control.

If you want the Board to order this remedy shade this box on the form. You should bring to the hearing, a detailed list and descriptions of the property that was left in the unit when the Sheriff evicted you.

11. Other

The Board can make any other order that it considers appropriate.

If you want the Board to issue an order which provides for remedies that are not reflected in numbers 1 through 10, shade this box on the form. You must explain in detail what order you would like the Board to make in the space provided. Attach additional sheets if necessary.

Signature

Sign your name and include the date you are signing this form. If you are the tenant, shade the box marked "Tenant". If you are an agent, shade the box marked "Agent".

If you are an agent, print your name below your signature. Also include your company name (if applicable), mailing address, telephone and fax number and e-mail address.

If an agent signs the form, the agent must have written authorization from the tenant. The agent should bring the authorization to the hearing.

C. How to fill out the Scheduling Information Form

You must fill out the Scheduling Information Form.

Part 1: Information Required to Schedule The Hearing

How do you want the Board to give you the application package?

If you file your application in person at a Board office, in most cases the Board will be able to schedule a hearing and prepare the application package while you wait. However, if you mail or fax your application, you must tell the Board whether you would like to pick up the application package at a Board or ServiceOntario office, or have it mailed to you or faxed to you. Shade the correct box to show how you want to receive the application package.

If you want to pick up the application package at a Board or ServiceOntario office, also indicate what day and at what office you would like to pick it up. If you are mailing your application to the Board, the earliest day you can ask to pick up the package is six days after you mail it. If you are faxing your

application, the earliest day you can ask to pick up the package is the day after you fax it. Call the Board before picking up the package to make sure it is ready.

When will you give the application package to the landlord?

On the Payment and Scheduling Information Form, shade the correct box to indicate whether you will give the landlord the application package (the landlord's copy of the Notice of Hearing and the application) on the date you receive it from the Board or whether you will give the landlord the package on a different date. If you intend to give the application package to the landlord on a different date, fill in the date in the space provided. The Board must know this date in order to schedule the hearing.

How will you give the application package to the landlord?

The Board also needs to know how you plan to give the application package to the landlord(s). Shade the correct box to indicate whether you will be mailing the package, sending it by courier or giving it some other way.

Part 2: Special Services Required

Indicate whether you require interpretation services

If you require French language services, shade the box for French language services. The Board will only provide French language services if you live in an area of the Province designated for French language services or if the rental unit or complex that is covered by the application is in an area designated for French language services. If you are not sure if you live in a designated area, you can contact the Board for more information.

If you require sign language services, shade the box for Sign language services. The Board will arrange for an interpreter to attend the hearing.

If you need more information...

The Board has Rules of Practice that set out procedural rules which may affect the outcome of your application. In addition, the Board has Interpretation Guidelines which explain how the Board might decide specific issues that could arise in your application. You can purchase a copy of the Rules and Guidelines from the Board office in your area or view them online at the Board's website www.LTB.gov.on.ca.

If you need more information or have any questions, call the Landlord and Tenant Board at 416-645-8080 or toll-free at 1-888-332-3234. You can also check the status of your application by visiting the Board's website at www.LTB.gov.on.ca.