Landlord and Tenant Board
Ontario

Motion to Set Aside an Ex Parte Order
Form S2

Print or Type

File Number: ☐☐☐ - ☐☐☐☐☐

Between:

Landlord's Name:	**Tenant's Name:**
Address of the Rental Unit:	

I, _____, am asking that the Landlord and Tenant Board set aside the order dated ☐☐ / ☐☐ / ☐☐☐☐ (dd / mm / yyyy) for the rental unit.

Explain why you think the order should be set aside:

You must file this motion with the Landlord and Tenant Board no later than 10 days after the date the order was issued. Once it is filed, the Board will issue a Notice of Hearing. You must give a copy of this motion and the Notice of Hearing to the other party(ies) at least 48 hours before the time set for the hearing. You should also take a copy of these documents to the Sheriff's Office immediately.

If you file this motion no later than 10 days after the date the order was issued, the order will be stayed. This means it cannot be enforced. At the hearing, the Board will decide whether to set aside the order. If the Board decides to set aside the order a new order will be issued.

Signature ☐ Tenant ☐ Agent

First Name

Last Name

Phone Number

(☐☐☐) ☐☐☐ ☐☐☐☐

Signature	Date (dd/mm/yyyy)

The Landlord and Tenant Board collects the personal information requested on this form under section 185 of the *Residential Tenancies Act,* 2006. This information will be used to determine applications under this Act. After an application is filed, all information may become available to the public. Any questions about this collection may be directed to a Customer Service Representative at **416-645-8080** or toll-free at **1-888-332-3234**.

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S2 Scheduling Information Form

Part 1: Information Required to Schedule the Hearing

When you file your motion, the Board will use your answers to the following questions to schedule a hearing and prepare a Notice of Hearing. The Board will give you a package that you will have to give to the landlord(s). The package includes a copy of your motion and the Notice of Hearing.

How do you want the Board to give you the package? Select one of the following:

☐ **Pickup at Board or ServiceOntario Office** ☐☐ / ☐☐ / ☐☐☐☐ (dd / mm / yyyy) **Which office?** ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

☐ **By Mail** ☐ **By Fax** (☐☐☐) ☐☐☐ ☐☐☐☐

Will you give the package to the landlord on the date you receive the package from the Board?

☐ **Yes** ☐ **No** **If no**, on what date will you give the package to the landlord? ☐☐ / ☐☐ / ☐☐☐☐ (dd / mm / yyyy)

How will you give the package to the landlord?

☐ **By Mail** ☐ **By Courier** ☐ **By Another Method**

Part 2: Interpretation Services Required

Shade in whether you require either of the following services at the hearing:

☐ **French language services** ☐ **Sign language services**

Note: You must live in an area designated for French language services

FOR OFFICE USE ONLY:

HRM Code ☐☐☐☐☐ **HR Date** ☐☐ / ☐☐ / ☐☐☐☐ (dd / mm / yyyy) **Time** ☐☐ : ☐☐ ☐☐ (hr / min / am/pm) **F L** ☐☐

Delivery Method: ☐ In Person ☐ Mail ☐ Fax ☐ Courier ☐ Email