

Part 2: Reasons a Tenant can file this Application (continued)

2. (a) **Evicting the overholding subtenant because I sublet the rental unit to the subtenant and the subtenant did not move out on the date we agreed to.**

Indicate the date the subtenant was supposed to move out:

/ /
dd mm yyyy

- (b) **Requiring the overholding subtenant to pay compensation for each day they remain in the rental unit without paying rent after the date they were supposed to move out.**

The total rent the subtenant pays is

\$, . per Week Month Other (specify) _____

Part 3: Reasons a Landlord can file this Application

If you are a landlord, you may apply to the Board for any of the following reasons. Indicate what you are applying for and complete the information required. For a further explanation of each reason, see the instructions to this form.

I am applying for an order:

1. (a) **Terminating the original tenancy and evicting the unauthorized occupant because I did not consent to the assignment or sublet.**

Indicate the date you were first aware that there was an unauthorized occupant in the rental unit:

/ /
dd mm yyyy

- (b) **Requiring the unauthorized occupant to pay compensation for each day they occupy the rental unit.**
You can only apply for this reason if you are also applying for reason # 1(a).

The total rent the tenant was paying before they transferred the occupancy of the rental unit to the unauthorized occupant was

\$, . per Week Month Other (specify) _____

Compensation is usually calculated starting from the date the landlord discovered the unauthorized occupant in the rental unit. If you believe a different start date should be used, indicate the date you believe is appropriate, and explain why you believe the occupant owes you money as of this date:



Part 3: Reasons a Landlord can file this Application (continued)

NSF cheque charges and related administration charges: If you are applying for both reasons #1(a) and (b) above, and you want to claim charges related to NSF cheques the unauthorized occupant gave you, provide the following details:

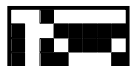
Cheque Amount \$	Date of Cheque DD/MM/YYYY	Date NSF Charge Incurred DD/MM/YYYY	Bank Charge for NSF Cheque \$	Landlord's Administration Charge \$	Total Charge \$
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Total NSF Related Charges Owing					\$ □□,□□□.□□

2. Evicting the overholding subtenant because the subtenancy has ended.

Indicate the date the subtenant was supposed to move out: □□ / □□ / □□□□
dd mm yyyy

3. Determining that my reasons for refusing consent to the tenant's request to assign their site in the mobile home park or land lease community were reasonable.

Explain your reasons for refusing to consent to the assignment and why you believe they were reasonable:



Part 4: Signature

Landlord's/Tenant's/Agent's Signature Landlord Tenant Agent

Date

		/			/				
dd			mm			yyyy			

If you are an agent or an officer of a corporation, you must provide the following information:

First Name

Last Name

Company Name (if applicable)

Mailing Address

Unit/Apt./Suite

Municipality (city, town, etc.)

Province

Postal Code

Phone Number

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Fax Number

()

E-mail Address

Important Information

- Once the applicant files this application with the Board, the Board will give the applicant a Notice of Hearing. The applicant must give the other parties a copy of the application and the Notice of Hearing at least ten days before the hearing.

Once the applicant has given the other parties a copy of the application and Notice of Hearing, the applicant must file a Certificate of Service with the Board showing how and when the applicant gave the documents to the other parties, within five days of when they served these documents.

- It is an offence under the *Residential Tenancies Act* to file false or misleading information with the Landlord and Tenant Board.
- The Board can order either the landlord or the tenant to pay the other's costs related to the application.
- The Board has Rules of Practice that set out rules related to the application process, and Interpretation Guidelines that explain how the Board might decide specific issues that may arise in an application. You can purchase a copy of the Rules and Guidelines from your local Board office or view them online at www.LTB.gov.on.ca.
- You may contact the Landlord and Tenant Board at **416-645-8080** or toll-free at **1-888-332-3234**. Or, you may visit the Board's website at www.LTB.gov.on.ca for further information.



